

## **RULE 1 NOMENCLATURE AND CONSTITUTION**

**(A)** This Competition shall be designated the **Wolverhampton and District Sunday Football League** and shall consist of not more than one hundred and twenty clubs who shall be Full Member Clubs. All by invitation only.

All such Member Clubs must be affiliated to an affiliated County Football Association and their names and particulars shall be returned annually by the appointed date on the Form "D" to the Birmingham County Football Association. The area covered by the Competition Membership shall be within a twelve mile radius of the "Goodyear Social Club" Stafford Road , Wolverhampton.

This Competition shall apply annually for sanction to the Birmingham Football Association and the constituent teams of Member Clubs may be grouped in divisions.

**(B)** At the Annual General Meeting or a Special meeting called for the purpose, a majority of the delegates present shall have power to decide or adjust the compilation of the divisions at their discretion. When necessary this rule shall take precedence over Rule 12.

**(C)** Each League Club must have a secretary totally independent of other clubs, i.e. one person cannot be secretary of more than one club.

**(D)** A player must be 16 years of age to play in this League.

## **RULE 2 ENTRY FEE, SUBSCRIPTION, DEPOSIT**

**(A)** Applications by Clubs for admission to this Competition must be made in writing to the secretary and must be accompanied by an Entry Fee of £80 per team which shall be returned in the event of non election.

At the discretion of a majority of the accredited voting members present applications, of which due notice has been given, may be received at the Annual General Meeting or a Special General Meeting. The Entry Fee shall apply.

**(B)** The Annual Subscription shall be £80 per team payable on or before the fourth Monday in March each year. This is non returnable. Clubs failing to pay by the required date will have to pay £100 Annual Subscription. Clubs not paid Annual Subscription by the 7<sup>th</sup> May will forfeit their Membership in the league.

**(C)** Each Club shall within 14 days of election pay a Deposit of £25 which shall be returnable to Clubs on leaving the Competition provided they have fulfilled their fixtures and complied with all orders of the Management Committee.

**(D)** A club shall not participate in this competition until the entry fee/ Annual Subscription and Deposit have been paid.

**(E)** Clubs must advise annually to the league secretary in writing by the Annual General Meeting of its County Football Association affiliation number for the forthcoming season, failing which they shall be fined £10. Clubs must advise the secretary in writing, or on the prescribed form, of details of its Headquarters, officers and any other information required by the Competition.

**(F)** Each club shall provide the league with a current working e-mail address through a selected club member.

### **RULE 3 OFFICERS**

**(A)** The Officers of the Competition shall be the President, Chairman, Vice Chairman, General Secretary, Treasurer, Referees Appointments Officer, and Fixtures Secretary to be elected annually at the Annual General Meeting.

**(B)** Vice-Presidents will be selected from Council Members who have served a minimum of five years on the Management Council.

**(C)** There shall be appointed no more than twelve life members, who may attend council meeting by invitation only. An official of the league may hold more than one position.

**(D)** Vice-Presidents shall not have voting powers at council meetings unless they have attended 40% of the previous ten meetings.

### **RULE 4 MANAGEMENT, NOMINATION, ELECTION**

**(A)** The Competition shall be governed in accordance with the Rules and Regulations of the Football Association by a Management Committee comprised of the Officers and five members who shall be elected at the Annual General Meeting. All participants shall abide by The Football Association Regulations for Safeguarding Children as determined by the Association from time to time.

**(B)** Retiring Officers shall be eligible to become candidates for re-election without nomination. All other candidates for election as Officers or Members of the Management Committee shall be nominated to the Secretary in writing, signed by the Secretaries of two Member clubs, not later than 30th April in each year. Names of the candidates for election shall be circulated with the notice of the Annual General Meeting. In the event of there being no nomination in accordance

with the foregoing for any office, nominations may be received at the Annual General Meeting.

**(C)** The Management Committee shall meet as often as necessary to deal with business as it arises.

On receiving a requisition signed by two-thirds of the Members of the Management Committee the Secretary shall convene a meeting of the Committee. Any council member failing to attend three consecutive business meetings without reasonable excuse shall be deemed to have vacated his seat on the council.

**(D)** Except where otherwise mentioned all communications shall be addressed to the Secretary who shall conduct the correspondence of the Competition and keep a record of its proceedings.

**(E)** All communications received from Clubs must be conducted through their nominated Officers.

### **RULE 5 POWERS OF MANAGEMENT**

**(A)** The Management Committee may appoint such other sub-committees as they may consider necessary and may delegate such of their powers as they deem necessary to such committees. The decisions of all such committees shall be reported to the Management Committee for ratification. The Management Committee shall have power to deal with matters within the Competition and not for any matters of misconduct that are under the jurisdiction of the Football Association or affiliated Association.

**(B)** Subject to the permission of the Birmingham County Football Association having been obtained the Management Committee may order a match or matches to be played each season, the proceeds to be devoted to the funds of the Competition and, if necessary, may call upon each Club (including any Club which may have withdrawn during the season) to contribute equally such sums as may be necessary to meet any deficiency at the end of the season. (See Rule 6(e).

**(C)** Each Member of the Management Committee shall have the right to attend and vote at all Management Committee Meetings and have one vote thereat, but no Member shall be allowed to vote on any matters directly appertaining to such Member or to the Club so represented. (This shall apply to the procedure of any sub-committee).

In the event of the voting being equal on any matter, the Chairman shall have a second or casting vote.

**(D)** The Management Committee shall have powers to apply, act upon and enforce the Rules of the Competition and shall also have jurisdiction over all matters affecting the Competition, including any not provided for in the Rules. Except where these Rules provide for the imposition of a set penalty any Club, Club Official (limited to chairman, secretary or treasurer) or Player alleged to be in breach of a Competition Rule must be formally charged in writing and given the opportunity to present their case before the Management Committee. Financial penalties can only be imposed if included within the set penalties for breaches of competition rules. All breaches of the Laws of the Game, Rules and Regulations of The Football Association shall be dealt with in accordance with F.A. Rules by the appropriate Association.

**(E)** All decisions of the Management Committee shall be binding subject to the right of appeal to the Board of Appeal in accordance with Rule 16.

Decisions of the Management Committee must be notified in writing to those concerned within fourteen days.

**(F)** Four Members of the Management Committee shall constitute a quorum for the transaction of business of the Management Committee and five members shall constitute a quorum for the transaction of business by any sub-committee of the Competition.

**(G)** The Management Committee, as it may deem necessary, shall have power to fill in an acting capacity, any vacancies that may occur amongst their number.

**(H)** A Club having failed to comply with an order or instruction of the Management Committee, or failing to satisfactorily attend to the business and/or the correspondence of the Competition shall be liable to be fined a maximum of £100 or otherwise penalised at the discretion of the Management Committee.

**(I)** All Fines and charges shall be paid within 14 days of the date of posting of the written notification. All accounts must be paid by cheque or postal order (no cash will be accepted under any circumstances). Clubs failing to pay within 14 days will be fined £10 and/or will be dealt with by the Management Committee. If a club presents a dishonoured cheque, that club will be liable to a maximum fine of £100.

**(J)** A member of the Management Committee appointed by the Competition to attend a meeting or match may have any expenses incurred refunded by the Competition.

**(K)** The Management committee shall have the power to fill any vacancy that may occur in the membership of the Competition between the Annual General Meeting or Special General Meeting called to decide the constitution and the commencement of the Competition Season.

**(L)** “No participant under the age of 18 can be fined.”

**(M)** A Club failing to be represented by a bona-fide member of that Club at a General Meeting shall be fined £10 and failing to be represented at three of those meetings without satisfactory reasons being given shall be further dealt with as the Management Committee may determine.

**(N)** A monthly draw will take place at each General Meeting. Each club shall contribute £4 per month to the draw. The prize money being 50% and the other 50% going to League funds.

**(O)** All correspondence concerning League business must be made using the Royal Mail Postal Service. Anyone bringing mail to League Officials private addresses will incur a fine of £20.

**(P)** All phone calls to officials of the League must be before 8.30 p.m. and only phone numbers listed in handbook must be used or be liable to a fine of £10.

**(Q)** Any club or player bringing the League into disrepute shall be dealt with by the Management Council with a fine of £100 maximum and may be dismissed from this League.

**(R)** Failure to attend a disciplinary hearing without prior notice will incur a £25 fine and the case may also be heard in the absence of club or player/s – subject to appeal.

**(S)** Any club with an outstanding invoice of £50 or more will have their fixtures suspended until full payment is received. Any original fixture affected by this suspension shall be awarded to the original opponent,

**(T)** The Disciplinary Committee may at its discretion sit and award disciplinary action without the offending club being in attendance. Upon receipt of such notification the clubs may accept the punishment and any fines will be paid by normal monthly invoice. Should any club disagree with the disciplinary result they should appeal in writing to the Disciplinary Secretary who must then arrange a disciplinary hearing with both clubs or referee in attendance. Rule 16 will apply at any stage in disciplinary by letter.

## **RULE 6 ANNUAL GENERAL MEETING**

**(A)** The Annual General Meeting shall be held no later than 30<sup>th</sup> June in each year. At this meeting the following business shall be transacted provided that at least 70% of Members are present and entitled to vote:-

- i. To receive and confirm the Minutes of the preceding Annual General Meeting.
- ii. To consider any business arising there from.
- iii. To receive and adopt the Annual Report, Balance Sheet and Statement of Accounts.
- iv. Election of Clubs to fill vacancies (as recommended by the Management Committee).
- v. Constitution of the Competition for ensuing season.
- vi. Election of Officers and Management Committee.
- vii. Appointment of Auditors.
- viii. Alteration of Rules, if any (of which notice has been given).
- ix. Fix the date for the commencement and conclusion of playing season.
- x. Other business of which due notice shall have been given and accepted as being relevant to an Annual General Meeting.

**(B)** A copy of the duly audited Balance Sheet, Statement of Accounts and Agenda shall be forwarded to each Club at least fourteen days prior to the meeting and to the Birmingham County Football Association.

**(C)** A signed copy of the duly audited Balance Sheet and Statement of Accounts shall be sent to the Birmingham County Football Association within fourteen days of its adoption by the Annual General Meeting.

**(D)** Each full member Club shall be empowered to send two delegates to an Annual General Meeting. Each Club shall be entitled to one vote only. Not less than seven days notice shall be given of any meeting.

**(E)** Clubs who have withdrawn their Membership of the Competition during the season being concluded or who are not continuing Membership shall be entitled to attend but shall vote only on matters relating to the season being concluded.

**(F)** All voting shall be conducted by a show of voting cards unless a ballot be demanded by at least one third of the delegates qualified to vote or the Chairman so decides.

**(G)** No individual shall be entitled to vote on behalf of more than one Full Member Club unless the individual is also appointed to vote as a representative of a group of Full Member Clubs.

**(H)** Any continuing Member Club failing to be represented at the Annual General Meeting without satisfactory reason being given shall be fined £25.

**(I)** Officers and Management Committee members shall be entitled to attend and vote at an Annual General Meeting.

### **RULE 7 AGREEMENT TO BE SIGNED**

The Chairman and the Secretary of each Club shall complete and sign the following agreement which shall be deposited with the Competition together with the Application for Membership for the coming season, or upon indicating that the Club intends to compete.

“We, A, \_\_\_\_\_ of \_\_\_\_\_ (Chairman) and  
B, \_\_\_\_\_ of \_\_\_\_\_ (secretary) of the  
\_\_\_\_\_ Football Club have been provided with a copy of the  
Rules and Regulations of the \_\_\_\_\_ Competition and do hereby agree for  
and on behalf of the said Club to, if elected or accepted into Membership, to  
conform to those Rules and Regulations and to accept, abide by and implement the  
decisions of the Management Committee of the Competition, subject to the right of  
appeal in accordance with Rule 16.

Any alteration of the Chairman and/or Secretary on the above Agreement must be notified to the County Football Association(s) to which the Club is affiliated and to the Secretary of the Competition.

(Note: The spaces above are intended for the inclusion of the signatures and addresses of officers and members).

**(A)** This form must be returned to the General Secretary fourteen days before the league commences with your signed copy of the code of conduct.

### **RULE 8 QUALIFICATION OF PLAYERS**

**(A)** (1) Contract players, as defined in Football Association Rules are not permitted in this competition.

(2) It's the clubs responsibility to ensure that all players are eligible to play in all games administered by this league.

**(B)** A registered playing member of a Club is one who, being in all other respects eligible has:-

(1) Signed a fully and correctly completed Competition registration form in ink countersigned by an Officer of the Club, and who has been registered with the General Secretary five days prior to playing and whose completed registration counterfoil has been received by the Club prior to playing. (This form must be submitted to the General Secretary with an accompanying stamped Self-addressed envelope. Failure to do this will result in a fine of £5)

(2) Falsifying a players signature is a serious offence liable to a fine not exceeding £100.

(C) A player is not eligible to play in this Competition who receives any form of payment for playing

(D) A player having taken part in matches for any club affiliated to any County Football Association shall not be allowed to join , be transferred to, or sign for a club in the Competition without first proving to the officials of the intended Club that the player has discharged all reasonable financial liabilities to the previous Club or Clubs, and a Club official may not accept such player's signature without first ascertaining whether such claims have been discharged to the satisfaction of the Club, or Clubs, for which the player last played.

(E) Registration forms shall be obtained from the League Secretary on prepayment of £1 per form.

(F) The Management Committee shall decide all registration disputes.

In the event of a player signing a registration form or having a registration submitted for more than one Club priority of registration shall decide for which Club the player shall be registered. The League Secretary shall notify the Club last applying to register the player of the fact of the previous registration.

(G) It shall be a breach of Rule for a player to :-

- i. Play for more than one Club in the Competition in the same season without first being transferred.
- ii. Having signed for one club in the Competition, sign for another Club in the Competition in that season except for the purpose of a transfer.
- iii. Submit a signed registration form for registration that the player had wilfully neglected to accurately or fully complete.
- iv. Anyone contravening paragraphs i, ii, and iii will be fined £10 and/or dealt with by the Management Council.

**(H) (i)** The Management Committee shall have power to accept the registration of any player.

**(ii)** The Management Committee shall have power to refuse, cancel or suspend the registration of any player except those under 18 years of age at their discretion proved guilty of registration irregularities. (Subject to rule 16).

**(iii)** The Management Committee shall have power to make application to refuse or cancel the registration of any player found guilty of undesirable conduct (Subject to Rule 16 ) subject to the right to appeal to the FA or the relevant county football association.

Undesirable conduct shall mean an incident of repeated conduct, which may deter a participant from being involved in this competition. Application should be made to the parent County of the club the player is registered with.

(Note: Action under Clause (ii) shall not be taken against a player for misconduct until the matter has been dealt with by the appropriate Association, and then only in cases of the player bringing the Competition into disrepute and will in any case be subject to an appeal to the Football Association.) For the purpose of this Rule, bringing the competition into disrepute can only be considered where the player has received in excess of 112 days suspension or 10 matches in match based discipline, in a period of two year or less from the date of the first offence.

**(I)** Subject to The Football Association Rules dealing with players without a written contract when a player desires a transfer, the Club the player wishes to transfer to shall submit a transfer form to the League Secretary accompanied with a Stamped Addressed Envelope. Failure to enclose an S.A.E. will result in a fine of £5. The transfer fee will be invoiced to the club. Such transfer shall be referred by the League Secretary to the Club for which the player is registered. Should this club object to the transfer it should state its objections in writing to the League Secretary and to the player concerned within seven days of receipt of the transfer form. Upon receipt of the Clubs consent, or upon its failure to give written objection within seven days, the League Secretary may, on behalf of the Management Committee, transfer the player who shall be deemed eligible to play for the new Club from such date. The player may only be eligible to play when the new Club Secretary is in possession of the transfer receipt.

In the event of an objection to a transfer the matter shall be referred to the Management Committee for decision.

**(J)** A player may not be registered for a Club nor transferred to another Club in the Competition after 12 noon on the last Friday in March. A player shall not transfer back to his original club within four weeks of his original transfer date.

**(K)** A Club shall keep a list of the players it registers and a record of the games in which they have played, and shall produce such records upon demand by the Management Committee. Failing to do so will result in a fine up to a maximum £25 and/or dealt with by the Management Committee.

**(L)** A register containing the names of all players registered for each Club, with the date of registration, shall be kept by the League Secretary and shall be open to the inspection of any duly appointed Member Club representative at all Management Committee meetings or at other times mutually arranged. Registrations are valid for one season only.

In the event of a player without a written contract changing his status to that of a contract player with the same club, another club in the competition or with a club in another competition his registration as a player without a written contract will automatically be cancelled and declared void. In order to play in the League again either for his original club or for another club it will be necessary for him to be re-registered as required by this rule.

**(M)**

**(N)**

**(O) (i)** Any club playing an unregistered or otherwise ineligible player or players shall have the points gained in the match deducted from its total and may be fined a maximum £100 and/or otherwise dealt with at the discretion of the Management Committee.

**(ii)** In addition the team may have three points deducted from its total at the discretion of the Management Committee and may be dealt with in any further manner which is thought to be fit.

**(iii)** The Management Committee may, at its discretion, award the points available in the match in question to the opponents, subject to the match not being ordered to be replayed.

**(iv)** Any Club falsifying a match report form by playing an ineligible player, in the name of a bona-fide player, shall be relegated from the division in which it takes part at the end of the playing season. In the event of further contravention of this rule, the Management Committee will recommend expulsion from the league to all member clubs at the A.G.M., or extra-ordinary general meeting. Clubs are responsible for ensuring the eligibility of players.

(The following clause applies to Competitions involving players in full-time secondary education);-

**(P) (i)** Priority must be given at all times to school and school organisations activities.

**(ii)** The availability of children must be cleared with the Head Teachers (except for Sunday Leagues).

**(iii)** “To play open age football the player must have achieved the age of 16.

(Note: For players under the age of 18 the provisions contained in Football Association Rules will apply).

**(Q)** All clubs must have thirteen players registered fourteen days prior to the kick off date or a fine of £25 will apply.

### **RULE 9 CLUB COLOURS, CLUB NAME**

**(A)** Every Club must register the colour of its shirts and shorts with the Secretary by the Annual General Meeting who shall decide as to their suitability.

Goalkeepers must wear colours which distinguish them from other players and the referee.

No player, including the goalkeeper, shall be permitted to wear black or very dark shirts.

Any team not being able to play in its normal colours as registered with the Competition shall notify the colours in which they will play to its opponents at least seven days before the match.

If, in the opinion of the referee, two Clubs have the same or similar colours, the away team will make the change. Any team not having a change of colours or delaying the kick-off by not having a change shall be fined £5.

The Secretary of the Competition may request shirts to be submitted if complaints are received as to lack of distinguishing colours and the Management Committee may refuse to permit any shirts or shorts as they think fit. Shirts must be numbered 1-16(or 17)

**(B)** Any Club wishing to change its name and/or colours must seek permission from its affiliated County Association and from the Management Committee. Change of name will be allowed at a fee of £25.

## **RULE 10 PLAYING SEASON, CONDITIONS OF PLAY**

### **TIMES OF KICK-OFF, POSTPONEMENTS, SUBSTITUTES**

**(A)** The Annual General Meeting shall determine the commencing and concluding dates for the ensuing season which shall be in accordance with Football Association Rules. No club shall be compelled to play after the concluding date. Original fixtures arranged by the Fixtures Secretary, or at a meeting specially convened for that purpose, to be held no later than the first Sunday in May, must not be arranged for a date later than seven days preceding the concluding date determined by the Annual General Meeting.

**(B)** All matches shall be played in accordance with the Laws of the Game as determined by the International Football Association Board.

A maximum of 8 persons only are allowed in the perimeter area . If dugouts available technical rules apply (only one standing the rest in dugout ) Clubs must also give assistance to match officials should they be subjected to extreme verbal abuse-threats and physical assault. Refer to rule 17B

Clubs must take all reasonable precautions to keep their grounds in a playable condition. All matches shall be played on pitches deemed suitable by the Management Committee. If through any fault of the home team a match has to be replayed, the Management Committee shall have power to order the venue to be changed.

The Management Committee shall have power to decide whether a pitch and/or facilities are suitable for matches in the Competition and to order the Club concerned to play its fixtures on another ground. Referees must have separate changing room.

All matches shall have a duration of 90 minutes unless a shorter time (not less than 70 minutes) is mutually arranged by the two captains in consultation with the referee prior to the commencement of the match, and in any event shall be of equal halves.

All grounds used in Premier Division for home League or cup matches must be either roped or fenced off on all four sides of the pitch. Any club failing to do so will be fined £25 and/or dealt with by the Management Council.

The times of kick-off shall be fixed by the Management Committee i.e. all matches shall kick-off at 10.30 a.m., the only exception being Remembrance Sunday when

all matches will kick-off at 11.02 a.m. No matches shall commence after 10.45 a.m., without prior permission of an officer of the League. Any Club failing to commence at the appointed time shall be fined a sum not exceeding £10 or be otherwise dealt with as the Management Committee shall determine.

Referees must order matches to commence at the appointed time and must report all late starts to the Competition.

The home team must provide at least two footballs fit for play 15 minutes prior to the stated kick-off time and the referee shall make a report to the Competition if the footballs are unsuitable. Failure to comply will result in a fine not exceeding £10. Goal nets and corner flags must be used in all matches. Matches must not commence or be played for any period without nets or flags. Clubs causing a match not to be played will be fined £25 and dealt with by the Management Committee.

**(C)** Except by permission of the Management Committee all matches must be played on the dates originally fixed including week days but priority shall be given to all relevant County Association Cup Competitions. All other matches must be considered secondary. Clubs may mutually agree to bring forward a match with the consent of the Fixtures Secretary.

**(D)** The Secretary of the home Club must give notice of full particulars of the location of, and access to, the ground and time of kick-off to the Match officials and the Secretary of the opposing Club at least five clear days prior to the playing of the match. The away Club shall seek and acknowledge receipt of such particulars.

Any Club failing to comply with this rule shall be liable to a fine of £5

**(E)** Every Club shall play its best available qualified team in all matches in the Competition.

**(F)** Home and away matches shall be played. In the event of a Club failing to keep its engagement both clubs must notify the discipline committee in writing within five days the reason why the match was not played. The Disciplinary Committee shall have power to inflict a fine not exceeding £100, deduct points from the defaulting Club, award the points to the opponents, order the defaulting Club to pay any expenses incurred by the opponents or otherwise deal with them except the award of goals. Notwithstanding the foregoing home and away provision, the Management Committee shall have power to order a match to be played on a neutral ground or on the opponents ground if they are satisfied that such action is warranted by the circumstances.

Any Club with more than one team in the competition shall always fulfil its fixture, within the competition, in the following order of precedence:- First Team, Reserve Team, A Team. Clubs in breach of this requirement shall be fined a sum not exceeding £50 or otherwise dealt with by the Management Committee.

Notice of postponement of any match must be given without delay by the postponing club (or notice of the Club being unable to fulfil any match must be given 48 hours prior to the match by the Club to the (Fixtures) Secretary, the Referees Secretary, the Secretary of the opposing club and the match officials. Any Club failing to comply shall be dealt with by the Management Committee who may inflict any penalty it may deem suitable.

In the event of a match not being played or abandoned owing to causes over which neither Club has control, it shall be played in its entirety on a date to be mutually agreed by the two clubs and approved by the Management Committee. Failing such agreement and notification to the General Secretary within 5 days in writing the Discipline Committee shall have the power to order the match to be played on a named date or on or before a given date.

The Management Committee shall review all abandoned matches and in a case where it is to the advantage of the Competition and does no injustice to either Club, shall be empowered to order the score at the time of the abandonment to stand.

In all cases where the Management Committee are satisfied that a match was abandoned owing to the conduct of one team or its Club member(s) they shall be empowered to award the points for the match to the opponents and/or take what other action they may deem necessary. A maximum fine of £100 will be applied.

In cases where a match has been abandoned owing to conduct of both teams or their club members, the management committee shall rule all points for the match as void. No fine(s) can be applied by the Managements Committee for an abandoned match.

In the event of a club failing to fulfil a fixture due to suspension or disciplinary action imposed by either the Football Association or Wolverhampton Sunday Football League, then the match will not be re-scheduled, and three points shall be awarded to the clubs opponents. The management council may, at its discretion, fine the defaulting club up to a maximum of £50.

**(G)** A Club may at its discretion and in accordance with the Laws of the Game use 3 substitute players in any match in this Competition who may be selected from 5 players. Any player without a numbered shirt shall not be allowed onto the field of play the only exception being a shirt that as been changed for a bloodstained one.

The referee shall be informed of the names of the substitutes not later than 10 minutes before the start of the match. All substitutes named must appear on the team sheet and must show whether they took part in the match at any time by the referee. A substitute may not replace a player who has been dismissed from the field of play by the referee for misconduct after play has commenced. The substitution can only be made when play is stopped for any reason and the referee has given permission.

A player who has been selected, appointed or named as a substitute before the start of the match but does not actually play in the game shall not be considered to have been a player in that game within the meaning of Rule 8 of this Competition.

**(H)** The half time interval shall be of 10 minutes duration, but it shall not exceed fifteen minutes. The half time interval may only be altered with the consent of the referee.

**(I)** No postponement of matches will be permitted, other than those caused by ground conditions, but the League council reserve the right to change the fixtures if circumstances dictate.

The home club must telephone the decision of postpone/abandon a match to the General Secretary and then the Fixture Secretary on the same day, failure to do so will result in a fine of £5.00.

Should a match be postponed due to adverse weather conditions or any other reason, prior to the day of the fixture, it shall be the responsibility of the home club to ascertain details of the advance postponement and **MUST FIRST** inform the General Secretary, Fixture Secretary, the Referee Appointments Officer, the opponents and the match referee, prior to the day of the match. Failure to do so shall incur a fine not exceeding £25.

No game shall commence until a minimum of seven players from each club are on the field of play.

**(J)** All disciplinary cases may be subject to an administration cost to a maximum of £20.

## **RULE 11 REPORTING RESULTS**

**(A)** The Referees Appointments Officer must receive within 3 days of the date played, the result of each Competition match in the prescribed manner. This must include the forename (s) and surnames of the team players (in block letters) and also the Referees Marking Sheet as required by Rule 13, or any other information

required by the Competition. Failure to do so will incur a fine of up to £15. In the event of a match report not being received a fine not exceeding £25 will apply and the offending team will be dealt with as the Management Committee may decide.

**(B)** The Home Club shall telephone or e-mail the result of each match to the Fixtures Secretary immediately after the match. Failure to do so will result in a fine of £10.

Results must be received by 2-00 p.m on Sundays and by 9 p.m. when evening games are played. Failure to do so will result in a fine of £10.

Clubs competing in outside cup competitions whether they are at home or away must also telephone their result to the league or face the same fine of £10.

**(C)** The match result notification, correctly completed, shall be signed by a responsible member of the club. The Management Committee shall have power to take such action as they deem suitable against a club which submits an incomplete form or incorrect information.

**(D)** The result form with both teams players names filled in, **MUST** be handed to the referee by 10.20 a.m. Failure to do so will result in a fine of £5. Anyone altering the names after the game will be dealt with by the Management Committee.

## **RULE 12 DETERMINING CHAMPIONSHIP**

**(A)** Team rankings within the Competition will be decided by points with 3 points to be awarded for a win and 1 point for a drawn match. The teams gaining the highest number of points in their respective Divisions at the conclusion shall be adjudged the winners. Matches must not be played for double points.

In the event of two or more teams being equal on points for any position in any of the league divisions at the close of the competition, team rankings will be decided on goal difference. In the event of two or more clubs being level on points and having the same goal difference for any important position at the close of the competition, the club with the highest number of goals scored shall be placed in the highest position. If all the above are equal a deciding match will be played.

**(B)** Automatic promotion and relegation shall be applied for the first two and the last two teams in each division except as provided for hereunder, subject to the provisions of Rule 1 (b).

(i) Should one or more teams withdraw from one Division after the fixtures have commenced an equal number of teams to those withdrawing in that division shall not be automatically relegated.

(C) In the event of a team not completing 75% of its fixtures for the season all points obtained by or recorded against such defaulting team shall be expunged from the league tables.

In the event of a club resigning its position in the league before completion of its fixtures, its record will be expunged for that season.

### **RULE 13 REFEREES**

(A) Registered Referees and Assistant Referees for all matches shall be appointed in a manner approved by the Referees Secretary and by the sanctioning Association(s). The Referees Appointment Officer shall have full discretion over appointments, when he alone may alter if necessary any changes.

(B) In the event of the non-appearance of the appointed Referee the appointed senior Assistant Referee shall take charge and a substitute Assistant Referee appointed by the competing teams. In cases where there are no officially appointed Assistant Referees, the Clubs shall agree upon a referee. A Referee thus agreed upon shall, for that game, have the full powers, status and authority of a registered Referee.

In the event of not being able to mutually agree, clubs shall toss a coin to nominate a referee. Failure to agree to this shall be dealt with as a failure to complete the fixture this match shall be ruled as void and shall carry the same fine as Rule 10f.

(C) The Referees Secretary may if he considers it desirable, or upon application by the competing clubs, appoint Assistant Referees, if available, to any match. Where Assistant Referees are appointed by the Referees Secretary each club will pay for one Assistant Referee. When asked by competing clubs the club asking shall pay for both.

Where Assistant Referees are not appointed each team shall provide a Club Assistant Referee. Failure to do so will result in a fine of £5 being imposed on the defaulting team.

(D) The appointed Referee shall have the power to decide as to the fitness of the ground in all matches and the decision shall be final, subject to either in the case of a ground of a Local Authority or the owners of a ground, the Representative of that body is the sole arbiter and whose decision must be accepted unless the ground is declared fit for play.

(E) Match officials appointed under this Rule shall be entitled to:-

Referees                    £25                    Appointed Assistant Referees    £17

The Home club shall pay the Official their match fee immediately after the match or before he/she leaves the ground if the match called off. Failure to do so will incur a fine of £25.

(F) In the event of a match not being played because of circumstances over which the Clubs have no control, the Match Officials, if present, shall be entitled to half fee to be shared by both clubs, payable on the day. Where a match is not played owing to one club being in default, that club shall be ordered to pay the Officials, if they attend the ground, their full fee.

(G) A Referee not keeping his or her engagement and failing to give a satisfactory explanation as to his non-appearance, may have their name removed from the list of Referees and the fact reported to the Association with which he is registered.

(H) Each Club shall, in a manner prescribed from time to time by the Football Association, award marks to the Referee for each match and the name of the Referee and the marks awarded shall be submitted to the Competition on the prescribed Form provided. Clubs failing to comply with this Rule shall be liable to be fined or dealt with as the Management Committee shall determine.

The Competition shall keep a record of the marking and, on the Form provided by the prescribed date each season, shall submit a summary to the Football Association/County Association.

An explanation is required in writing within 7 days to the Referees Secretary if a club awards less than 60 marks to a referee. Any one failing to send in an explanation will be liable to a fine of £5.

(J) The Referee shall complete the Match Report Form supplied by the Home team, filling in the result, time of kick off and substitutes taking part, to be handed back to the Home team secretary.

(K) Referees and Assistant Referees shall be supplied, each Season, with a copy of the Competition Rules free of charge.

(L) All match officials shall wear **black**.

(M) All referees must notify the Referees Appointments Officer if they have not been contacted by the home club at least 2 days prior to the day of the game.

## **RULE 14 CONTINUATION OF MEMBERSHIP OR WITHDRAWAL OF A CLUB**

**(A)** After 31<sup>st</sup> December in the current season a Club intending, or having a provisional intention, to withdraw a team from the competition on completion of its fixtures and fulfilment of all other obligations to the Competition must notify the Secretary in writing by 31<sup>st</sup> March each Season, or be liable to a fine not exceeding £100.

**(B)** A Club shall not be allowed to withdraw from the Competition after the Annual General Meeting for the following Season. Any Club infringing this Rule shall be liable to a fine not exceeding the total amount of its League entry fees and shall also be liable for its share of any call which may be made under Rule 5(B).

**(C)**

**(D)** In the event of a Member Club which is an un-incorporated association withdrawing and/or disbanding it shall be immediately liable to discharge all its financial and other obligation to the Competition.

In the event that any such obligation remains undischarged after a period of 21 days then such obligation shall be met by the then current Club members, excluding those under the statutory school leaving age. Until a Members pro rata obligation is discharged in full the Member shall not be allowed to participate in the Competition, which may apply to the Clubs parent County Association for a suspension order.

## **RULE 15 PROTESTS AND COMPLAINTS**

**(A)** (i) All questions of eligibility, qualifications of players or interpretations of the Rules shall be referred to the Management Committee.

(ii) Objections relevant to the dimensions of the pitch, goals, flag posts or other facilities of the venue will not be entertained by the Management committee unless a protest is lodged with the Referee before the commencement of the match. Any club lodging such protest and not proceeding with it shall be deemed guilty of a breach of this Rule and shall be dealt with by the Management Committee.

**(B)** Except in cases where the Management committee decide that there are special circumstances, protests and complaints (which must contain full particulars of the grounds upon which they are founded) must be lodged in duplicate with the Secretary within 7 days (excluding Sundays) of the match or occurrence to which they refer. A protest or complaint shall not be withdrawn except by permission of the Management Committee. A member of the Management committee who is a

member of any Club involved shall not be present (except as a witness or representative of his Club) when such protest or complaint is being determined.

(C) Any dispute occurring between Clubs in the Competition shall be referred for determination by the Management Committee whose decision shall be binding upon all parties subject to Rule 16.

(D) No protest of whatever kind shall be considered by the Management Committee unless the complaining Club shall have deposited with the Secretary a sum of £20. This may be forfeited in whole or in part in the event of the complaining or protesting Club losing its case. The Competition shall have power to order the defaulting Club or the Club making a losing or frivolous protest or complaint to pay the expenses of the enquiry or to order that the costs to be shared by the parties.

(E) All parties to a protest or complaint must be afforded an opportunity to make a statement when the protest or complaint is being heard and must have received 5 days notice of the hearing, together with a copy of the submission. When dealing with a protest or complaint the Management Committee shall take into consideration the possession by the protesting or complaining Club of any information which, if properly used, might have avoided the protest or complaint.

### **RULE 16 BOARD OF APPEAL**

Within 14 days of the posting of written notification of any decision of the Management Committee or the Competition a Club, Official or Player against whom action is taken may appeal against such decision by lodging particulars in duplicate with the Secretary of the Birmingham County Football Association, including a fee of £25 for adjudication of a Board of Appeal. The grounds of appeal shall be in accordance with FA Rules. The Board of Appeal may order the appeal fee to be forfeited and shall decide by whom the costs of the appeal shall be borne. The decision of the Board of Appeal is final and binding on all parties concerned.

No appeal can be lodged against a decision taken at an Annual or Special General Meeting unless this is on the grounds of unconstitutional conduct.

### **RULE 17 EXCLUSION OF CLUBS OR TEAMS MISCONDUCT, CLUBS, OFFICIALS, PLAYERS**

(A) At the Annual General Meeting, or Special General Meeting called for the purpose, Notice of Motion having been duly circulated on the Agenda, the

accredited delegates present shall have the power to exclude any Club or Team from further membership upon a majority of two-thirds of the votes cast. Voting on this point shall be conducted by ballot.

**(B)** At the Annual General Meeting, or at a Special General Meeting called for the purpose, in accordance with the provisions of Rule 19, the accredited delegates present shall have the power to exclude from further participation in the Competition any Club whose conduct has, in their opinion, been undesirable upon a majority of two-thirds of the votes cast. Voting on this point shall be conducted by ballot. A Club whose conduct is the subject of the vote being taken shall be excluded from voting.

**(C)** Any official or member of a Club proved guilty of either misconduct, other than field offences, or of inducing or attempting to induce a player or players of another Club in the Competition to join them shall be liable to expulsion or such penalty as a General Meeting or Management Committee may decide, and their Club shall also be liable to expulsion in accordance with the provisions of Clauses (A) and (B) of this Rule.

### **RULE 18**

#### **TROPHY;- LEGAL OWNERS, CONDITIONS OF TAKING OVER, AGREEMENT TO BE SIGNED. AWARDS.**

**(A)** A Competition Cup or Trophy shall be vested in the Association sanctioning the Competition as Trustees. If a Competition is discontinued for any cause the Cup or Trophy shall be returned to the Donor, if the conditions attached to it so provide, or otherwise dealt with as the Association may decide. At the close of each Competition awards may be made to the winners and runners-up if the funds of the Competition permit.

**(B)** The following agreement shall be signed on behalf of the winners of the Cup or Trophy:-

“We A \_\_\_\_\_ and B \_\_\_\_\_, the Chairman and Secretary of \_\_\_\_\_ F.C, members of and representing the Club, having been declared winners of \_\_\_\_\_ Cup or Trophy, and it having been delivered to us by the Competition, do hereby on behalf of the Club jointly and severally agree to return the Cup or Trophy engraved with their name, to the Competition Secretary at the March League meeting or before. If the Cup or Trophy is lost or damaged whilst under our care we agree to refund to the Competition the amount of its current value or the cost of its thorough repair.”

(C) A cup or Trophy is presented to the League championship winners and runners up. The cups or trophies are the property of the Wolverhampton and District Sunday Football League and shall be competed for annually.

The cups or trophies shall be insured by the successful clubs whilst in their possession. In the event of being lost, stolen or damaged through any cause whatever, the club responsible shall be required to make good the loss or damage. Proof of insurance must be produced by the trophy holders before 1<sup>st</sup> August or the trophy must be returned at the August meeting. Late trophies will result in a fine £20.

Failing to return the insured trophy at the League meeting in March will result in a fine £20 per trophy. Any trophy not returned engraved and in acceptable condition will incur a fine of £20 plus cost of any necessary repairs to the offending club.

### **RULE 19 SPECIAL GENERAL MEETING**

Upon receiving a requisition signed by two-thirds of the Clubs in membership the Secretary shall call a Special General Meeting.

The Management Committee may call a Special General Meeting at any time.

At least 7 days notice shall be given of either meeting under this Rule, together with an agenda of the business to be transacted at such meeting. Each Full Member Club must be empowered to send one delegate to all Special General Meetings. Each Club shall be entitled to one vote only. Not less than 7 days notice shall be given of any meeting.

Any continuing Member Club failing to be represented at a Special General Meeting without satisfactory reason being given shall be fined £25.

Officers and Management Committee members shall be entitled to attend and vote at all Special General Meetings.

### **RULE 20 ALTERATION TO RULES**

Alterations and additions shall be made to these Rules only at the Annual General Meeting or at a Special General Meeting specially convened for the purpose called in accordance with Rule 19. Any alteration made during the playing season to the

Rule relating to the qualification of players shall not take effect until the following season.

Notice of proposed alterations to be considered at the Annual General Meeting shall be submitted to the Secretary in writing by the 1<sup>st</sup> April in each year. The proposals, together with any proposals by the Management Committee, shall be circulated to Clubs by the 30<sup>th</sup> May and any amendments thereto shall be submitted to the Secretary by the 7<sup>th</sup> June. The proposals and proposed amendments thereto shall be circulated to Clubs with the notice of the Annual General Meeting. A proposal to change a Rule shall be carried if a majority of those present and entitled to vote are in favour.

Proposed alterations to the Rules to be considered at a Special General Meeting shall be circulated with the notice of the meeting providing due notice has been given.

A copy of the proposed alterations to Rules to be considered at the Annual General Meeting or Special General Meeting shall be submitted to the meeting.

Any alterations or additions decided upon at any meeting shall not become operative until the approval of the Association issuing sanction shall have been obtained.

## **RULE 21 RULES BINDING ON CLUBS**

Each Member Club shall be deemed to have given its assent to the foregoing Rules and agreed to abide by the decisions of the Management Committee subject to Rule 16. Each member Club must abide by any issued Football Association Code of Conduct.

## **RULE 22 FINANCE**

(A) The Management Committee shall determine with which bank or other financial institution the funds of the Competition will be lodged.

(B) All expenditure in excess of £100 shall be approved by the Management /Finance Committee. Cheques shall be signed by at least two Officers nominated by the Management /Finance Committee.

(C) The financial year of the Competition will end on 31<sup>st</sup> April.

**(D)** The books, or a certified balance sheet, of a Competition shall be prepared and shall be audited annually by some suitable person(s) who shall be appointed at the Annual General Meeting.

### **RULE 23 INSURANCE.**

The burden of providing insurance cover will be the responsibility of the individual player. Clubs must ensure the registered player understands that he must provide his own cover, although a block insurance cover by the club is acceptable. Clubs must keep a record of all transactions which should be made available for inspection by the General Secretary.

### **RULE 24 CUP & SHIELD RULES**

**(A)**The competitions shall be named – The Wolverhampton Charity Cup, The G.A. Evans Cup, The K. Pemberton Cup, The B.P. Roberts Cup, The T. Bird Cup and The H. Round Cup.

The competitions shall be managed and controlled by the Council of the league, who may each year invite member clubs from the Wolverhampton & District Sunday Football League to compete in the Wolverhampton Charity Cup competition.

Clubs in the Premier and Division 1 will compete in the G. A. Evans Cup.  
Clubs in Division 2,3 and 4 will compete in the B.P. Roberts Cup.  
Clubs in Divisions 5 and 6 will compete in the T. Bird Cup and  
Clubs in Divisions 7, and 8 will compete in the H. Round Cup.  
Premier to four will compete in the Charity Cup.  
Clubs in Divisions 5,6,7,8 will compete in the K. Pemberton Cup.

Entry fees for the Cup competitions will be £8 per team except for the Wolverhampton Charity Cup which will be £11 per team.

**(B)** All cup semi final winners must within 14 days after the game submit to the fixture secretary all information required for insertion into the final programme – failure to do so WILL RESULT in a fine not exceeding £50.

### **RULE 25**

All cup matches shall be played under the Laws of the Game as approved by the International Football Association Board of Control, and in accordance with the rules, regulations and bye-laws of the Football Association.

(A) All cup finalists to provide one match ball.

### **RULE 26**

(A) All players taking part in these competitions shall be bona-fide members of the respective clubs, duly registered with the General Secretary. Clubs are responsible for ensuring this rule is applied. Refer also to Rule 8A(2)

(B) A player shall not be eligible to play for a team in semi-final or final ties unless he has been registered for that team at least 14 days prior to the original programmed date of the semi-final ties of that competition as per league handbook. A player shall not play in the final tie of a competition unless he was eligible to play in the semi-final of that same competition.

(C) Any player may play in any internal cup competitions, but may only play for one club per competition. This includes any club who resigns from the league.

**(D) If a club is found guilty of playing an ineligible player, the club shall be expelled from the competition and fined a sum not exceeding £50 and will not be allowed to play in this Internal Cup Competition the following season.**

(E) A player named as substitute in a cup match and does not play in that same match, shall not be deemed to be cup-tied in the same Cup competition.

### **RULE 27**

Any club refusing or failing to play the club against which it has been drawn within the time intimated to it, “without sufficient reason for so doing”, shall be adjudged to have lost the match and liable to a fine.

### **RULE 28**

(A) The first club of each couple drawn in all ties except the final shall have the choice of ground (subject to availability of grounds).

(B) All final ties will be played on grounds selected by the Management Committee.

(C) Goal nets and corner flags MUST be used in all competitions in accordance with rule 10b.

### **RULE 29**

All matches should be of 90 minutes duration, but at the referees discretion, a minimum of 70 minutes may be played in two equal halves. In the event of the scores being level after the end of normal playing time, extra time of 15 minutes each way must be played. If no result has been obtained after this period, the result shall be decided by penalty kicks in accordance with F.I.F.A instructions. Five different players from each side who are on the field of play at the end of the game shall take alternative penalty kicks.

Each penalty kick shall be taken by a different player, and not until all eligible players of any team, including the goalkeeper or the named substitutes by whom he was replaced because of injury, have each taken a kick, may a player from the same team take a second kick.

If the result is still equal after each side has taken five penalty kicks, the taking or penalty kicks shall continue in the same order until one team has scored a goal more than the other team from an equal number of penalty kicks.

**(B)** No cup matches shall commence after 10.45 a.m. unless both teams and the referee agree.

### **RULE 30**

The Referees Appointments Officer must receive within 3 days of the date played, the result of each Competition match in the prescribed manner. This must include the forename (s) and surnames of the team players (in block letters) and also the Referees Marking Sheet as required by Rule 13, or any other information required by the Competition. Failure to do so will incur a fine of up to £15. In the event of a match report not being received a fine not exceeding £25 will apply and the offending team will be dealt with as the Management Committee may decide.

### **RULE 31**

All referees and referee assistants appointed for cup matches will be chosen by the Referees Appointments Officer in a manner approved by the Management Committee. Referee and referee assistants fees are as stated for league matches. Awards will be made in lieu of payment, to the referee and referee assistants officiating in final ties in each competition.

**(A)** The Secretary of the home Club must give notice of full particulars of the location of, and access to, the ground and time of kick-off to the Match officials and the Secretary of the opposing Club at least five clear days prior to the playing of the match. The away Club shall seek and acknowledge receipt of such particulars.

Any Club failing to comply with this rule shall be liable to a fine of £5

### **RULE 32**

No club shall compete in any outside cup competition that is not affiliated to the Football Association or Any County Football Association.

Clubs wishing to compete in matches abroad must seek permission from both the League and the Football Association.

Clubs wishing to enter the F.A. Sunday Cup Competition, must apply in writing for entry forms between February and April to The Football Association, 25 Soho Square, London. W1D 4FA . Closing date 1<sup>st</sup> May.

Clubs entering outside competitions other than County Cup competitions must forego one League Cup competition.

### **RULE 33**

**(A)** The cups or trophies are the property of the Wolverhampton and District Sunday Football League, and shall be competed for annually. They are perpetual challenge trophies and cannot be won outright.

**(B)** In addition to the cup or trophy, the competition shall present to the players in the final tie, first and second awards, if finances allow, but no more than sixteen shall be given to each team. Extra awards may be ordered by finalists, but they must be paid for by them.

**(C)** The cups or trophies shall be insured by the successful clubs whilst in their possession. In the event of being lost or stolen, or damaged through any cause whatever, the club responsible shall be required to make good the loss or damage.

**(D)** The secretary of the club winning a cup or trophy shall sign for the same and shall ensure that it is returned to the league when notified.

Failure to return the trophy when notified shall incur a fine at the discretion of the Management Committee.

Trophies when returned to the league must be engraved and in the same clean condition as when received. Failure to do so will result in a fine not exceeding £20 and disciplinary action taken.

Costs of repairs will be invoiced to the club that won the trophy.

### **RULE 34**

In the event of a player being sent off from the field of play for misconduct by the referee in the final tie, he will not be entitled to his award, and as such his club will receive one less trophy.

#### **RULE 35**

Three substitutes from five are allowed per team in all cup matches as per Rule 26e.

#### **RULE 36**

Proceeds from all Cup Competition Final ties will go into the Charity Account for donating to local charities to be decided by the Management Committee, and approved by member clubs. The League shall be reimbursed for any expenses incurred in staging the final ties

#### **RULE 37**

All rounds, including the final ties will be played on a Sunday, unless fixture congestion means that no Sundays are available. Floodlights can be used for mid-week games. The date and venue of the final ties will be fixed by the Management Committee.

#### **RULE 38**

The expenses of all cup matches, except final ties, **shall be shared by both teams.** The home team to collect half fees from the away side. The half pitch fee shall not exceed that fee charged for cup matches played on parks pitches.

#### **RULE 39**

Any matters or fines not provided for in these rules, shall be dealt with by the Management Committee, and their decision shall be final.

#### **CHILD PROTECTION.**

1. Any act, statement, conduct or other matter which harms a child or children, or poses or may pose a risk of harm to a child or children, shall constitute behaviour which is improper and brings the game into disrepute.
2. In these Regulations the expression "Offence" shall mean any one or more of the offences contained in Schedule 1 to the Children and Young Persons Act 1933 and any other criminal offence poses or may pose a risk of harm to a child or children.
3. Upon receipt by The Association of :

- 3.1 notification that an individual has been charged with an offence ;or
  - 3.2 notification that an individual is the subject of an investigation by the Police, Social Services or any other authority relating to an Offence ;or
  - 3.3 any other information which causes The Association reasonably to believe that a person poses or may pose a risk of harm to a child or children then The Association shall have the power to order that the individual be suspended from all or any specific football activity for such period and on such terms and conditions as it thinks fit.
4. In reaching its determination as to whether an order under Regulation 3 should be made The Association shall give consideration, inter alia, to the following factors;
    - 4.1 whether a child is or children are or may be at risk of harm;
    - 4.2 whether the matters are of a serious nature;
    - 4.3 whether an order is necessary or desirable to allow the conduct of any investigation by the Association or any other authority or body to proceed unimpeded.
  5. The period of an order referred to in 3 above shall not be capable of lasting beyond the date upon which any charge under the Rules of The Association or an offence is decided or brought to an end.
  6. Where an order is imposed on an individual under regulation 3 above, The Association shall bring and conclude any proceedings under the Rules of the Association against the person relating to the matters as soon as reasonably practicable.
  7. Where a person is convicted, or is made the subject of a caution in respect of an Offence, that shall constitute a breach of the Rules of the Association and The Association shall have the power to order the suspension of the person from all or any specific football activity for such a period (including indefinitely) and on such terms and conditions as it thinks fit.
  8. For the purposes of these Regulations, The Association shall act through its Council or any committee or sub-committee thereof, including the Board.
  9. Notification in writing of an order referred to above shall be given to the person concerned and/or any club with which he is associated as soon as reasonably practicable.

ALL THE FOREGOING RULES ARE SUBJECT TO THE APPROVAL WHICH HAS BEEN GIVEN BY THE BIRMINGHAM COUNTY FOOTBALL ASSOCIATION.

WHEN WRITING FOR INFORMATION OR ADVICE TO THE BIRMINGHAM COUNTY FOOTBALL ASSOCIATION, SECRETARIES AND REFEREES SHOULD ENCLOSE A STAMPED ADDRESSED ENVELOPE FOR A QUICK REPLY, AND ADDRESS THEIR LETTERS TO:-

THE SECRETARY,  
BIRMINGHAM COUNTY FOOTBALL ASSOCIATION LTD.,  
COUNTY F.A. OFFICES,  
RAY HALL LANE,  
GREAT BARR,  
BIRMINGHAM.  
B43 6JF

Telephone no. 0121 357 4278

Facsimile no. 0121 358 1661

The Wolverhampton & District Sunday Football League representative at the Birmingham County F.A. Council Meetings, is the Vice-Chairman, Ken Pemberton.

### **STANDING ORDERS**

1. The proposer of a motion or an amendment is allowed 5 minutes for his speech. The seconder and all succeeding speakers are allowed 3 minutes.
2. When an amendment is moved upon a proposition, no further amendment shall be considered until the first is disposed of, if that amendment be carried, it shall become a substantive motion upon which a further amendment may be moved. If the amendment be negative, then a further amendment may be moved to the original proposition, but only one amendment shall be submitted at one time. If after the disposal of an amendment, no further amendments be moved, the original or amended proposition, as case may be, must be put.
3. The decision of the Chairman on any point of order shall be final.
4. No member is entitled to speak more than once on the same proposition except the proposer, who shall have the right of reply before the proposition or any one amendment is put.

5. Subject to the discretion of the Chairman, any discussion may be closed by a resolution “That the question be now put” being moved, seconded and carried; such resolution to be put to the meeting without debate.
6. When the Chairman rises to speak, members shall immediately take their seats and remain silent.
7. Every resolution shall be put to the vote by a show of hands-no division to be taken unless the vote be challenged by at least ten members rising from their seats.
8. No motion passed at a previous meeting may be rescinded unless due notice of the rescinding motion has been given and placed upon the agenda.
9. If the votes are equally divided, the Chairman is entitled to give a casting vote.
10. A motion to suspend Standing Orders may take effect only if carried by a two-thirds majority of members present and such motion must be put without debate.
11. Amendments to any motion must be submitted to the General Secretary in writing with the names of the mover and seconder attached.
12. The meeting will terminate at 9.30 p.m. except when a motion is put and carried that Standing Orders be suspended.



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AND INVITE YOUR FRIENDS  
TO ENJOY YOUR COMPANY  
BY YOUR COSY AND WARM (BLAZING)  
REAL FIRE SEE YOUR COAL MERCHANT  
OR CONTACT :- 0845 601 4406**



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